

## Information on externally conducted final theses (Bachelor's Thesis and Master's Thesis)

When conducting a final thesis in cooperation with an external institution (in short: external conduct), difficulties often arise.

Thus, we strongly advise you to observe the following instructions:

- External institutions and companies offer topics and projects that, according to the announcement, should also be suitable for a final thesis. However, please note that the setting of a thesis topic as well as its evaluation is always and exclusively the responsibility of a university or the authorized examiners of the respective study program.
- The prerequisite for registration, writing, and evaluation of each final thesis is an authorized examiner of the study program.
- It is not a given that students will find suitable supervision by an authorized examiner of the program at TUM for a preferred topic in the context of an intended external conduction of a final thesis.
  - This is of particular importance if students have already made contractual commitments with an external institution or have already begun work on a final thesis without prior registration.
- If no authorized examiner of the study program is willing to supervise the proposed topic, one of the topics offered by the chairs / professorships of the Department of Electrical and Computer Engineering of TUM must be chosen, or another cooperation topic.
- In general, authorized examiners of a study program do not enter into nondisclosure agreements, neither for written work nor for the final presentation.
  - We recommend our students to come to a written agreement with the external institution in order to be allowed to hand in the final thesis and give the final presentation within the bachelor's thesis respectively master's thesis module.
  - TUM / the study program does not provide legal advice on student contracts or agreements with external institutions.
- The copyright of the final thesis belongs to the student. (Unless this right has been ceded by the student to another person by contract).
- Please note that the presentation on the final thesis is always open to the public at the university, regardless of any contractual agreements.
- Due to several contact persons (contact and co-supervisor in external institution as well as authorized examiner of the study program) it is especially important that conflicts are clarified early on and directly with the authorized examiner of the study program and that a work plan with intermediate goals and intermediate meetings is agreed upon.
- Theses in cooperation with an industrial partner or another research-related institution are often associated with a paid working student contract. You should be aware that this is an additional burden on top of your final thesis (full-time job).
- If you notice, that you are assigned to additional tasks at the external institution which are neither covered by the topic of the thesis nor by a possible working student contract, point this out to your supervisors at the external institution immediately. If the problem persists, contact your supervisor at TUM and ask for a clarifying conversation with all parties involved.
- When registering your final thesis, you confirm that you have been made aware of possible difficulties in carrying it out externally.